

SAMPLE SAMPLE SAMPLE

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
MUNICIPAL DEPARTMENT/ 1st DISTRICT

Pg. # 1

Your name - name of party suing
Plaintiff

No. case number

Defendant's name
Defendant

On the _____ day of date of this ruling the following Order was entered
of record by Judge Honorable Presiding in 1401
(Judge's Name) (Court Room Number)
against the party named defendant's name and address

RULE TO SHOW CAUSE

IT IS ORDERED that the party herein named shall appear personally in Room 1401 of the Court
located at Daley Center - 50 West Washington, Chicago, Illinois 60602, at 9:30 A.M.,
on date set by the judge, to show cause why he/she should not be held in civil contempt
of court:

- For his/her failure to appear before this Court on _____, _____ to answer and respond to a Citation to Discover Assets served upon him/her as provided by law.
- for his/her failure to obey an order of this Court entered _____, _____, requiring him/her to make installment payments of \$ _____ per _____, in satisfaction of this judgment.
- for his/her failure to obey the order of Court entered _____, _____ for return of property.

IT IS FURTHER ORDERED that respondent then and there produce all books, papers, or records set forth in the Citation to Discover Assets.

IT IS FURTHER ORDERED that Respondent be personally served a copy of this order.

NOTICE

FAILURE TO APPEAR AS ORDERED BY THE COURT MAY RESULT IN A FINDING OF CONTEMPT AND COURT ORDER FOR YOUR ARREST BY THE SHERIFF.

CERTIFICATE OF ATTORNEY

I certify that I am the attorney of record in the above cause and that the foregoing is a true and correct copy of the Order entered by the Court on the above date.

Atty. No. _____
Name: your name
Attorney for Plaintiff: Pro Se
Address: your address
City/Zip: your city and zip
Telephone: your phone number

your signature
Attorney

SEE OTHER SIDE

See parts 6, 6.1.(a), and (d) Rules of the Circuit Court of Cook County for service and certification.

2151 - Served
2251 - Not Served
2351 - Mail Service

Pg#2

- (1) SERVE:
- (2) RETURN BY SHERIFF:
- (3) RETURN BY INDIVIDUAL:

STATE OF ILLINOIS } ss: *for service by special process server
 COUNTY OF COOK } (SPS)

name of SPS, being first duly sworn, on oath deposes and says that he/she served a certified copy of Rule to Show Cause, which is a true and correct copy, upon defendants name.

select one

- (a) by delivering same to said location of service in person on the _____ day of date of service.
- (b) by mailing same to said _____ by certified (registered) mail, restricted delivery, return receipt requested, on the _____ day of _____, (strike either (a) or (b).)

Subscribed and sworn to before me this _____ day of _____,

Notary public

INSTRUCTIONS:

- (1) List name and address of each person to be served.
- (2) If served by Sheriff, return is to be made here. Each respondent must be served personally.
- (3) If served by person other than Sheriff, return must be verified.

If served by certified or registered mail, return receipt must be attached showing delivery to respondent.